

Guard at Home Referral Process Toolbox 2.0 Desk Aid

General

Toolbox 2 permits the identification of potentially eligible candidates base on answers to specific questions asked in MissouriCareerSource and Toolbox 2. Staff should pre-screen those individuals who have indicated they are the spouse of a deployed Guard or Reserve member. If screening indicates the individual is potentially eligible, he/she should be referred to the appropriate staff for further eligibility determination.

TB2 Indicator

Staff asks if the customer is the spouse of a currently deployed Missouri National Guard or Reserve member.

The screenshot shows the 'Toolbox 2 (Test [tblest]) - Seeker Data Entry' window with the 'Vet/Mig' tab selected. The window contains a form with various fields for data entry. A red arrow points to the 'Transitional Service Member' checkbox, which is currently unchecked. Below this, there is a 'Service Dates' section with 'Served From' and 'Served To' fields, both containing dates (01/02/1993 and 01/02/2000 respectively). Other fields include 'Special Disability' (checked), 'Disabled Veteran' (N), 'Eligible Veteran' (N), 'Other Eligible' (N), 'National Guard/Reservist' (N), 'Spouse of Deployed Guard or Reserve' (Y), 'Campaign Badge' (N), 'Branch' (Army), 'Veteran Status Displayed' (unchecked), and 'Migrant Worker Code' (unchecked). At the bottom, there is a status bar with the text 'Is Seeker's military related disability greater than 30 percent? 1 or (Y)es, 2 or (N)o' and 'Record: 1/1'.

Field	Value
Special Disability	<input checked="" type="checkbox"/>
Disabled Veteran	N
Eligible Veteran	N
Other Eligible	N
National Guard/Reservist	N
Spouse of Deployed Guard or Reserve	Y
Campaign Badge	N
Transitional Service Member	<input type="checkbox"/>
Service Dates: Served From	01/02/1993
Service Dates: Served To	01/02/2000
Branch	Army
Veteran Status Displayed	<input type="checkbox"/>
Migrant Worker Code	<input type="checkbox"/>

Figure 1 Seeker Data Vet/Mig Screen

Step-by-Step:

1. From "Seeker Entry" click "VET/MIG."
2. In the "Spouse of Deployed Guard or Reserve" enter the correct designation
 - a. Enter "1": (Y)es or yes
 - b. Enter "2" (N)o or no

Identification

Name and Address Information

Name: WALTER
Mailing Address: 421 E DUNKLIN
Street Address:
Phone Numbers: Home: (816) Cell: Work: Other:
JEFFERSON CITY MC 65109
Email: jfox@gmail.com

Personal Information

Date of Birth: 12/26/1974
Age: 33
Gender: M
Citizen: Y
In School: ☐ Disabled: ☒
Searchable: ☒ Work Disabled: ☐
Share resume: ☐ Displ. Homemaker: ☐
Undoc Alien: ☐ Deceased: ☐
Alien Reg # A: LEP: ☐

Veteran Information

Vet Status: S - > 30% Disabled
Transition:
Served From: 01/02/1993 Served To: 01/02/2000
Recently Separated: ☐
Served in Campaign: ☐
Print on Summary (Resume): ☐
Service ended by Disability: ☐
☒ Spouse Currently Deployed in Reserves or National Guard
Branch: Army Status Verified: ☒
Source: RODNEY HENRY
☐ Restricted ☐ Partial Seeker ☐ Secondary Counselor

Seeker Status

Status: Active Date: 11/27/01 Last Update: 03/17/08
Emp Exchange: Active
Case Management: Active Next Appt: 03/18/08 Time: 10:00AM
UI Ben Year End Dt: Inactive Next Task:
App ID: DCN: Possible/Actual Enrollments
Poss.-Displaced Homemaker 25% Guard at Home

Services Provided

Date	Type of Service	Employment Counselor
03/14/05	Assessment	RODNEY HENRY
03/13/08	Initial Interview	RODNEY HENRY
03/12/08	Assessment	RODNEY HENRY
11/09/06	Job Search Activity	RODNEY HENRY

Web Info Save Cancel

Figure 2 Seeker Data Vet/Mig Screen

Step-by-Step:

1. Check the “Spouse Currently Deployed in Reserves or National Guard” checkbox.
2. Check the “Possible/Actual Enrollments” checkbox to indicate that the customer is possibly eligible for Guard at Home.

Note: For eligibility determination and/or enrollment in Guard at Home, see the Dislocated Worker/Displaced Homemaker desk aid.